

Adopt–A-Street Program  
City of Bellefontaine Neighbors  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

**General Information**

**Purpose**

The Adopt-A-Street Program is a volunteer program that enables individuals, businesses, community and civic organizations an opportunity to participate in helping to enhance the appearance of Bellefontaine Neighbors by agreeing to pick up litter on specific named roadways in our city.

**Who Can Adopt A Street**

Persons eighteen years old or older may participate in the program. Persons under the age of eighteen must be accompanied by an adult.

**What Roadways Can Be Adopted**

All named roadways including streets, lanes, drives, and roads may be adopted.

**What Is Required of Volunteers**

- Volunteer must complete the Adopt-A-Street Program application. **(Exhibit A)**
- Volunteer must sign a Release of Liability. **(Exhibit B)**
- Volunteers eighteen years or older must sign a Release of Liability for volunteers who are under the age of eighteen. **(Exhibit C)**
- Volunteers under the age of 18 are required to be accompanied by an adult 18 year old or older.
- Volunteers agree to pick up litter on both sides of the adopted roadway for a period of one year.
- Volunteers agree to adopt no less than one-half mile of the adopted roadway.
- Volunteers agree to pick up litter at least four (4) times a year.
- Volunteers agree to wear a safety vest while picking up litter.
- Volunteers agree to use trash bags furnished by the City of Bellefontaine Neighbors.
- Volunteers agree to call Bellefontaine Neighbors City Hall regarding any street problems such as potholes and down trees.
- Volunteers agree to submit a Litter Pickup Notification Report by calling Bellefontaine Neighbors City Hall. **(Exhibit D)** It's important that Bellefontaine Neighbors is notified immediately if the volunteer is unable to pick up litter.
- Volunteers agree to submit an Activity Report **(Exhibit E)** by calling Bellefontaine Neighbors City Hall with information

**Call Bellefontaine Neighbors City Hall  
314-867-0076**

**When Can Litter Pick Up Occur**

Litter should only be picked up during daylight hours

### **What Happens When Trash Bags Are Filled**

When trash bags are filled, they should be tied up and left on the side of the street away from traffic to be picked up by the Street Department. Items that are too large to be placed in trash bags such as tires, tree debris or other auto parts should be left in the pile on the side of the street. Every effort should be made to keep trash bags and other debris as close to the side of the street as possible and not on anyone's property.

### **What Will The City Provide**

- Bellefontaine Neighbors will provide trash bags, gloves and a Bellefontaine Neighbors safety vest.
- A resident of Bellefontaine Neighbors with a valid Recreation Center ID will be awarded a free pass to the Recreation City indoor/outdoor pool or Miniature Golf Course at the end of a successful contract period. If a group of volunteers are picking up litter, up to six passes can be awarded. Free visits will be limited to four visits per volunteer.
- A non-resident will be awarded a free pass to the Miniature Golf Course at the end of a successful contract period. If a group of volunteers are picking up litter, up to six passes can be awarded. Free visits will be limited to four visits per volunteer.
- Bellefontaine Neighbors Street Department will pick up trash bags when an activity report is received. Contact by the group should be made before the close of business hours for timely pickups.
- Bellefontaine Neighbors will keep a current list of roadways that have been adopted on the City's Website. **(Exhibit F)**

### **What Happens After The One Year Commitment Has Expired**

The agreement is effective for one year from the date the Adopt A Street agreement and waiver are approved. Once the agreement has expired, the volunteer may renew their agreement by submitting another application and waiver form. Safety vests must be returned to the Street Department once an agreement has expired and the volunteer has chosen not to renew his or her application

## **SAFETY FIRST**

Thank you for your help

### **Volunteers Must**

- Wear safety vest
- Be aware of oncoming traffic
- Use caution when crossing roadways
- Pick up litter only during daylight hours
- Be accompanied by an adult if under the age of eighteen

### **Volunteers Should**

- Wear light colored clothing, a hat, gloves and protective shoes
- Face traffic
- Be alert for snakes, stinging insects, ticks and poison ivy
- Wear sunscreen
- Drink water to prevent dehydration
- Stay clear of construction sites

### **Volunteers Should Not**

- Work in bad weather
- Pick up hazardous substance such as syringes or drug making equipment or any other suspicious litter
- Participate in horseplay or activity that may distract drivers

Exhibit A

**Adopt-A-Street Application  
City of Bellefontaine Neighbors  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137**

Today's Date \_\_\_\_\_

\_\_\_\_\_ New Application \_\_\_\_\_ Renewal Application

Agreement Number \_\_\_\_\_ (if applicable)

Lead Volunteer's Name \_\_\_\_\_

Lead Volunteer's Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Phone# \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Requested Street Location: (Activity Location)

Street Name \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

I read and understand the Adopt-A-Street Program and agree to the terms and conditions as stated.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICIAL USE ONLY:**

Approval \_\_\_\_\_ Agreement Number \_\_\_\_\_

The adoption period will begin \_\_\_\_\_ and expire on \_\_\_\_\_

Denied \_\_\_\_\_ Reason for Denial \_\_\_\_\_

**Mail completed application and Release of Liability Waiver(s) forms to:  
City of Bellefontaine Neighbors  
Attention: Adopt a Street Program  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137**

**Exhibit B**  
**Adopt-A-Street Program**  
**Release of Liability**  
**Bellefontaine Neighbors, MO**

**Signed Release Forms must be returned to the City of Bellefontaine Neighbors prior to participation in the City of Bellefontaine Neighbors “Adopt-A-Street” Program activities**

Print Name of Volunteer	Date
Signature of Volunteer	Date

I do hereby release and discharge the City of Bellefontaine Neighbors in and its officers, agents, and employees from all claims, demands, and causes of action of every kind whatsoever for any damages and/or injuries that may result from my participation in the City of Bellefontaine Neighbors “Adopt-A-Street” Program and/or other volunteer activities occurring on or near city road rights-of-way, on city property, or in city buildings.

I further agree to hold harmless the City of Bellefontaine Neighbors, and its officers, agents and employees from liability for any damages or injuries resulting from any negligence or willful wrongdoing on my part during my participation in said volunteer activities occurring on or near the state/city road rights-of-way, on city property, or in city buildings.

**Exhibit C**  
**Adopt-A-Street Program**  
**Release of Liability Participants under Age 18**  
**Bellefontaine Neighbors, MO**

**ALL PARTICIPANTS UNDER THE AGE OF EIGHTEEN (18) MUST HAVE A SEPARATE VOLUNTEER RELEASE OF LIABILITY FORM SIGNED BY THEIR PARENT OR GUARDIAN**

**Signed Release Forms must be returned to the City of Bellefontaine Neighbors prior to participation in the City of Bellefontaine Neighbors “Adopt-A-Street” Program activities**

<b>Print Name of Volunteer</b>	<b>Date</b>
<b>Print Name of Parent or Guardian</b>	<b>Date</b>
<b>Signature of Parent or Guardian</b>	<b>Date</b>

I do hereby release and discharge the City of Bellefontaine Neighbors in, and its officers, agents, and employees from all claims, demands, and causes of action of every kind whatsoever for any damages and/or injuries that may result from my participation in the City of Bellefontaine Neighbors “Adopt-A-Street” Program and/or other volunteer activities occurring on or near city road rights-of-way, on city property, or in city buildings.

I further agree to hold harmless the City of Bellefontaine Neighbors in, its officers, agents, and employees from liability for any damages or injuries resulting from any negligence or willful wrongdoing on my part during my participation in said volunteer activities occurring on or near the state/city road rights-of-way, on city property, or in city buildings.

