

**City of Bellefontaine Neighbors
Planning and Zoning Commission Minutes
March 12, 2018**

The meeting was called to order by Chairman Stolte at 7:00 p.m.

Present: Chairman Stolte; members Baker, Bogaski, Borzymowski, Wiese; City Inspector Rabin, Alderman Jordan, Alderman Schultz, and Mayor Doerr

Excused: Member Barrett and City Engineer Lum

The minutes of the February 12, 2018 meeting were reviewed. A motion to approve the minutes was made by Borzymowski and seconded by Wiese. Motion passed unanimously.

Agenda:

Ms. Donna Pirkle, representing Roadside Trailer Services, Inc. at 1188 Pershall Road was present. Ms. Pirkle is requesting that Bellefontaine Neighbors terminate and release Easement DB 6838 PG454. Roadside Trailer is in the process of redesigning their parking area. SITEX Environmental, Inc. is requesting that a rain garden be placed in the 10 foot easement in the final design to be submitted to MSD. This easement runs north and south on the east side of the property. The rain garden is being required by MSD as a utility to control water quality on the front section of the property. Bellefontaine Neighbors is responsible for the maintenance and upkeep of this easement.

City Engineer Lum supplied the Planning and Zoning Commission with a staff recommendation. "The 10 foot easement is of little value to the City. The surveyor should check for any improvements, but since it is an access easement, little could be constructed there except for paving, also of little value to the City." There being no further discussion, member Borzymowski made a motion that the Planning and Zoning Commission request that the Board of Aldermen vacate the easement at 1188 Pershall Road. The motion was seconded by Bogaski. The motion passed unanimously. Chairman Stolte will make this request at the March 15th Board of Alderman meeting.

A Letter of Intent was submitted by Mr. Marc Kootman of Trimarc Metals located at 630 St. Cyr Road. Mr. Kootman is planning to move the location of his business to a larger facility at 665 St. Cyr Road. Trimarc is a scrap metal business. Mr. Kootman has worked in the scrap metal industry for over 35 years, and 30 years as co-owner of Branch Metals. The property at 665 St. Cyr Road is zoned M-1. Mr. Kootman currently has nine employees. Hours of operation would be Monday through Friday from 6:30 a.m. to 4:00 p.m. Mr. Kootman was informed by Chairman Stolte that inspections need to be done by the City of Bellefontaine Neighbors and the Riverview Fire Protection District. Mr. Kootman said he would make arrangements for both inspections.

There being no further business, a motion to adjourn was made at 7:15 p.m. by Borzymowski and seconded by Baker. The motion passed unanimously.

Respectfully submitted,

Bob Stolte

The next meeting of the Planning and Zoning Commission will be held on April 9, 2018 at 7:00 p.m.