

**City of Bellefontaine Neighbors
Planning and Zoning Commission Minutes
September 10, 2018**

The meeting was called to order by Chairman Stolte at 7:05 p.m.

Present: Chairman Stolte; members Baker, Barrett, Borzymowski, Gordon, and Wiese; Alderwoman Dailes, City Inspector Rabin, and Mayor Doerr

The minutes of the August 13, 2018 meeting were reviewed. A motion to approve the minutes was made by Wiese and seconded by Barrett. Motion passed unanimously.

Agenda:

Mayor Doerr informed the Commission that City Engineer Lum has resigned, effective August 31, 2018. The Mayor is currently interviewing for a new City Engineer. Hopefully, the position will be filled within the month.

The Mayor also told the Commission that he has been in contact with a developer on behalf of an undisclosed company in regards to the property at Jennings Station Road and Highway 367. The property is currently occupied by the Regions mini-bank. The property is zoned C-1. Also, there is a small portion of the parking lot which is located in Jennings. The Mayor has been in contact with the Mayor of Jennings with regards to this property.

The Commission began discussing the moratorium on In-home Day Care operations in Bellefontaine Neighbors. Since there is no City Engineer at this time, Chairman Stolte recommended that the Planning and Zoning Commission start by bringing up some items that need to be addressed in forming an updated city code. Some of the items that were brought up or discussed were models that other municipalities are using, and using a more comprehensive background check to include every adult (18 or over) living in the home or on the Occupancy Permit. We also need to obtain information on what the state requirements are for in-home day cares, raise the fee for application for day care, have the City Inspector perform unscheduled inspections at least once a year, and perhaps institute an annual fee. These items will be discussed in more detail at the October 8, 2018 meeting.

There being no further business, a motion to adjourn was made at 7:45 p.m. by Baker and seconded by Gordon. The motion passed unanimously.

Respectfully submitted,

Bob Stolte

The next meeting of the Planning and Zoning Commission will be held on October 8, 2018 at 7:00 p.m.