

**City of Bellefontaine Neighbors  
Planning and Zoning Commission Minutes  
May 8, 2017**

The meeting was called to order by Chairman Stolte at 7:05 p.m.

Present: Chairman Stolte; members Baker, Barrett, Bogaski, Borzymowski, Wiese; City Inspector Rabin, City Engineer Lum, Alderman Jordan and Mayor Doerr

Excused: Member, Baker

The minutes of the April 10, 2017 meeting were reviewed. A motion to approve the minutes was made by Borzymowski and seconded by Barrett. Motion passed unanimously.

Agenda:

Mr. Yahya Saber was present to request a Conditional Use Permit for the service station at 10320 Bellefontaine Rd. Mr. Saber explained to the Planning and Zoning Commission that he plans to operate a gas station/convenience store. The hours of operation would be from 6a.m. to 11p.m. He also plans to have three employees there at all times. He will not be selling alcohol, and he has future plans to have a small kitchen to prepare food. Other services to be provided will be a cell phone kiosk, lottery tickets, EBT and groceries.

City Engineer Lum told Mr. Saber that the parking area needed to be properly striped, and that an ADA parking space needs to be added with a sign to indicate this parking spot.

There being no further discussion, Chairman Stolte asked for a motion to request that the Board of Aldermen schedule a Public Hearing for their June 15, 2017 meeting for this Conditional Use Permit. The motion was made by Bogaski and seconded by Borzymowski. The motion passed unanimously.

Chairman Stolte asked for an additional motion to waive section 29-60(b) of the City Code, which requires a site plan to be submitted with the CUP application, since the site plan for this property is already on file in the Building Department and no changes are being made. A motion was made by Wiese and seconded by Barrett. The motion passed unanimously.

There being no further business, a motion to adjourn was made at 7:30 p.m. by Wiese and seconded by Borzymowski. The motion passed unanimously.

Respectfully submitted,

Bob Stolte

**The next meeting of the Planning and Zoning Commission will be held on June 12, 2017 at 7:00 p.m.**