

**Sec. 2-245. Budget process. [Ord. No. 2396 § 1, 6-15-2017]**

- (a) The Mayor shall be the budget officer for the City and shall prepare and submit to the Board of Aldermen a proposed budget prior to the start of each fiscal year.
- (b) All officers and employees shall cooperate with and provide to the budget officer in a timely manner such information and such records as he or she may require in developing the budget.
- (c) The budget officer shall review all the expenditure requests and revenue estimates and prepare a proposed budget.
- (d) After the budget officer has prepared the proposed budget, he or she shall submit it, along with such supporting schedules, exhibits, and other explanatory material as may be necessary for the proper understanding of the financial needs and position of the City, to the Board of Aldermen. He or she shall submit at the same time complete drafts of such orders, motions, resolutions, or ordinances as may be required to authorize the proposed expenditures and produce the revenues necessary to balance the proposed budget.
- (e) The Board of Aldermen may revise, alter, increase or decrease the items contained in the proposed budget; provided, that in no event shall the total authorized expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year, and, before the beginning of the fiscal year, the Board of Aldermen shall adopt an annual budget which shall present a complete financial plan for the ensuing budget year and approve or adopt such orders, motions, resolutions, or ordinances as may be required to authorize the budgeted expenditures and produce the revenues estimated in the budget. In doing so the Board of Aldermen shall include at least the following information:
  - (1) A budget message describing the important features of the budget and major changes from the preceding year;
  - (2) Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two (2) years next preceding, itemized by year, fund, and source;
  - (3) Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two (2) years next preceding, itemized by year, fund, activity, and object;
  - (4) The amount required for the payment of interest, amortization, and redemption charges on the debt of the City;
  - (5) A general budget summary.
- (f) In no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year; provided, that nothing herein shall be construed as requiring the City to use any cash balance as current revenue or to change from a cash basis of financing its expenditures.
- (g) After the Board of Aldermen has approved the budget for any year and has approved or adopted the orders, motions, resolutions, or ordinances required to authorize the expenditures proposed in the budget, there shall be no increase in the total amount authorized for expenditure from any fund unless the Board of Aldermen adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the

Sec. 2-245  
expenditures.

- Sec. 2-245
- (h) During the budget year the Mayor may transfer any unencumbered balance or portion thereof from the expenditure authorization of one (1) department, office, commission, or other classification to another, subject to approval by the Board of Aldermen.
  - (i) The budget or the orders, motions, resolutions, or ordinances as may be required to authorize the expenditures proposed in the budget as finally approved, and any orders, motions, resolutions or ordinances to increase the total amount authorized for expenditure adopted shall remain on file for three (3) years and shall be public records and open to inspection. To each copy so filed the Mayor shall attest to the fact that preparation and adoption procedures were conducted in the manner prescribed herein.
  - (j) If at the beginning of any fiscal year the Board of Aldermen has not approved or adopted and filed the budget and the expenditure orders, motions, resolutions, or ordinances required herein for the current fiscal year, the several amounts authorized in the expenditure orders, motions, resolutions, or ordinances for the next preceding fiscal year for the objects and purposes specified therein, so far as the same shall relate to operation and maintenance expenses, shall be deemed to be reappropriated for the several objects and purposes specified in said expenditure orders, motions, resolutions, or ordinances, until such time as the budget and the expenditure orders, motions, resolutions, or ordinances for the current fiscal year are approved or adopted and filed as required herein.
  - (k) The expenditure orders, motions, resolutions, or ordinances approved or adopted and filed as provided herein, and the transfers made as provided herein, shall constitute the authorization for the expenditure of money for the budget year. No expenditure of public moneys shall be made unless it is authorized as provided herein.

**CITY OF**  
**BELLEFONTAINE NEIGHBORS**

**BUDGET**

**FY JULY 1, 2022 - JUNE 30, 2023**

## CITY OF BELLEFONTAINE NEIGHBORS

### BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

PAGE #	REVENUES
PAGE 1	Sales tax and other City taxes revenue Gross receipts utility tax revenue Licenses revenue
PAGE 2	Permits and inspections revenue Court revenue
PAGE 3	Rec center revenue
PAGE 4	Other revenues
PAGE #	EXPENSES
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CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY	2 FY	3 FY	4 FY	5 FY
	JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	JULY 1, 2022 - JUNE 30, 2022 ACTUAL Y-T-D	JULY 1, 2022 - JUNE 30, 2023 BUDGET
<b>GENERAL FUND REVENUES - PAGE 1</b>					
<b>SALES TAX AND OTHER CITY TAXES - REVENUE:</b>					
Sales Tax - "B" Pool	\$1,510,193	\$1,662,997	\$1,293,605	\$1,537,200	\$1,535,000
County Public Safety Prop	575,639	570,371	705,579	486,500	638,494
Motor Vehicle Fee Income (State)	158,184	175,171	147,754	171,900	170,000
Motor Fuel Gas Tax (State)	241,661	280,244	288,920	281,600	280,000
Cigarette Tax	22,915	19,773	17,015	20,500	20,000
Real Estate & Personal Property Tax	173,892	176,495	193,308	251,500	200,000
Railroad Tax	73,433	77,597	67,006	133,000	67,000
Roads & Bridges Tax	68,590	70,228	77,690	99,300	77,000
<b>TOTAL Sales Tax and other City taxes - Revenue</b>	<b>\$2,824,507</b>	<b>\$3,032,876</b>	<b>\$2,790,877</b>	<b>\$2,981,500</b>	<b>\$2,987,494</b>
<b>GROSS RECEIPT'S UTILITY TAX REVENUES:</b>					
Electric	\$537,842	526,301	\$559,199	\$617,400	\$559,000
Gas	282,969	285,779	111,514	265,000	280,000
Telephone	140,324	110,716	92,498	106,700	105,000
Water	146,703	145,291	167,230	165,700	145,000
Cable Television Fees	94,717	95,283	93,056	125,000	93,000
Gross Receipts utility taxes - other	0	51	46	0	0
<b>TOTAL Gross Receipts Utility Tax Revenues</b>	<b>\$1,202,555</b>	<b>\$1,163,421</b>	<b>\$1,023,543</b>	<b>\$1,279,800</b>	<b>\$1,182,000</b>
<b>LICENSES:</b>					
Merchant's Licenses	\$29,759	\$29,717	\$36,299	\$31,000	\$30,000
Occupational Licenses	3,906	4,040	4,175	5,000	4,000
Liquor Licenses	1,273	1,073	800	1,800	1,000
Animal Licenses (Dog tags)	2	26	14	0	0
<b>TOTAL Licenses</b>	<b>\$34,940</b>	<b>\$34,856</b>	<b>\$41,288</b>	<b>\$37,800</b>	<b>\$35,000</b>

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

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<b>PERMITS &amp; INSPECTIONS - REVENUES: - PAGE 2</b>					
Construction Permits	\$1,892	\$4,579	\$4,965	\$2,000	\$4,000
Occupancy Permits	4,145	4,048	7,095	5,300	4,000
Building - Special Assessments	24,373	27,234	17,181	23,100	20,000
Concrete Permits	140	950	940	1,300	900
Heating/A/C Permits	1,950	5,640	5,825	4,700	5,000
Siding/Roofing Permits	890	3,695	2,930	2,500	2,500
Inspections	16,430	21,545	25,600	21,400	21,000
<b>TOTAL Permits &amp; Inspection Revenues</b>	<b>\$49,820</b>	<b>\$67,691</b>	<b>\$64,536</b>	<b>\$60,300</b>	<b>\$57,400</b>
<b>COURT REVENUE:</b>					
Fines	\$83,699	\$60,912	\$42,463	\$37,400	\$40,000
Court Costs - Education	707	441	304	200	200
Court Costs - Defense	711	436	304	200	200
Court Costs - Other	6,771	5,255	5,355	3,300	5,000
Other	11,792	5,358	7,899	4,000	5,000
Police costs reimbursements	3,411	4,580	0	4,000	4,000
Bond Forfeiture	3,525	1,000	356	0	0
Federal seizure funds	40,809	(37,919)	0	0	0
Live Scan	255	28	14	0	0
Jail Fees collected	932	468	362	400	0
Court Fines and Fees - other	0	3,287	20	2,000	0
<b>TOTAL Court Revenue</b>	<b>\$152,612</b>	<b>\$43,846</b>	<b>\$57,077</b>	<b>\$51,500</b>	<b>\$54,400</b>

CITY OF BELLEFONTAINE NEIGHBORS

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<b>REC CENTER - REVENUES - PAGE 3</b>					
Weight room	\$967	\$966	\$2,138	\$700	\$2,197
Gym Lessons	3,881	5,559	3,521	4,600	3,222
Handball	251	154	24	100	0
Basketball	0	41	0	100	0
Swimming	6,475	8,386	12,509	5,000	12,000
Swin Lessons	17,525	5,976	7,002	3,000	7,651
Room rent	6,581	2,564	5,733	1,000	7,079
Park	1,386	6,026	6,196	4,000	6,917
Swim Team	3,735	10,433	10,797	3,200	11,892
Golf	60	58	296	0	245
Snack bar - other	4,295	3,937	6,904	500	8,122
Gym User Fees	1,568	876	373	700	215
ID Cards	11,246	13,121	10,882	5,300	12,712
Special events	8,720	973	1,411	1,200	100
Silver sneakers	1,952	205		400	0
Tivity health	0	3,466	2,669	2,600	0
Vending					528
AAY Incentives	0	0	1,466	0	0
Locker rental					216
Water pay as you go	\$0	\$7,232	\$9,628	\$0	2,858
Other - other	785	3,770	5,794	100	0
<b>TOTAL Rec Center Revenue</b>	<b>\$69,427</b>	<b>\$73,743</b>	<b>\$87,343</b>	<b>\$32,500</b>	<b>\$75,954</b>
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**CITY OF BELLEFONTAINE NEIGHBORS**

**BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

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<b>OTHER REVENUES: - PAGE 4</b>					
Election Fees	\$80	\$0	\$10	\$1,000	\$50
Interest	2,094	1,045	4,529	5,000	5,000
Miscellaneous	38,854	1,861	14,721	3,200	0
Street Projects revenue	(417,743)	42,018	0	0	0
Grant Revenue - Parks	420,000				
American Rescue Plan Act Funds	0		1,048,982	2,450,000	0
TOTAL Other Revenues	\$43,285	\$44,924	\$1,068,242	\$2,459,200	\$5,050
<b>TOTAL REVENUES</b>	<b>\$4,377,146</b>	<b>\$4,461,357</b>	<b>\$5,132,906</b>	<b>\$6,902,600</b>	<b>\$4,397,298</b>
LESS: American Rescue Plan Act Funds	\$0	\$0	(\$1,048,982)	(\$2,450,000)	\$0
<b>TOTAL REVENUES, net of American Rescue Plan Act Funds</b>	<b>\$4,377,146</b>	<b>\$4,461,357</b>	<b>\$4,083,924</b>	<b>\$4,452,600</b>	<b>\$4,397,298</b>

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<b>GENERAL FUND EXPENSES - PAGE 5</b>					
<b>ADMINISTRATION</b>					
Salary	\$213,583	\$186,224	\$250,439	\$312,300	\$259,210
City Elected officials	0	0	0	0	56,000
City Appointed officials	0	0	0	0	24,300
FICA expense	15,526	13,107	1,478	13,900	25,973
Medical Insurance	497,165	553,034	460,958	449,100	477,251
Medical insurance withheld	(96,533)	(62,904)	0	(62,400)	(75,366)
Medical reimbursement	6,838	4,000	4,341	6,900	6,900
Pension - Lagers	(56,926)	45,771	50,256	39,700	2,376
Pension - City Plan	19,771	25,650	14,750	19,200	19,200
Unemployment Insurance	480	1,047	0	0	0
FSA administration expense	4,269	3,796	3,402	1,800	1,800
Salary expense - other	0	0	15,768	4,200	0
Audit Fee	17,500	19,480	1,200	18,500	19,500
Accounting - treasurer	0	0	0	0	36,000
Dues & Professional associations	10,986	9,631	9,118	10,300	10,300
Seminars, meetings and conventions	6,887	985	5,835	0	7,000
Election Fees	5,705	(1,109)	4,317	4,500	4,500
Training	498	1,047	765	1,100	1,000
Tuition reimbursement	0	0	1,000	1,000	1,000
IT Rejis Fees	37,390	65,226	120,883	82,185	0
Temporary assistance	0	0	16,866	0	0
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CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

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<b>Utilities - Electric - PAGE 6</b>	80,290	54,970	58,361	61,300	0
Utilities - Gas	24,005	24,428	26,122	21,600	0
Utilities - Water	12,797	7,851	13,338	5,400	0
Utilities - Sewer	13,406	5,227	14,921	5,800	0
Utilities - Telephone	17,477	21,570	14,259	21,500	0
Utilities - Cable expense	3,606	4,144	3,938	4,400	0
Utilities - Other	10,108	0	0	0	0
Equipment maintenance repair	0	(2,641)	13,263	0	0
Insurance MIRMA - city hall/admin	0	17,910	(759)	78,628	53,864
Public notices	790	1,505	1,095	1,500	1,500
Legal Fees	57,795	91,966	127,028	80,000	90,000
Prosecuting attorney					10,200
Office Expense	22,246	30,898	31,436	20,000	18,000
Cleaning & maintenance supplies	1,160	4,457	8,007	8,775	0
Commissions	2,235	1,905	2,760	900	2,700
Postage	3,834	4,149	3,334	4,400	4,400
Admin - other - payroll expense	(45,688)	663,921	1,497	19,565	0
Ordinance book updates	2,589	3,749	0	5,300	5,300
Newspaper expense	0	991	4,106	0	0

**CITY OF BELLEFONTAINE NEIGHBORS**

**BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

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<b>Credit card expenses - PAGE 7</b>					
Bank Fees	3,018	3,083	2,605	2,300	2,500
Expenses - Mayor	0	163	319	8,000	8,000
Youth board	0	425	0	1,000	0
Advertising	280	0	227	0	0
Public Relations	875	13	756	0	0
Black History	1,819	3,208	3,429	2,000	0
Kwanza Celebration	891	0	0	2,000	0
Image & Beautification	0	654	495	550	550
Miscellaneous expense - other	10,954	2,193	5,320	500	0
Mobile phones - administration	0	0	490	1,560	0
Mobile phones - other	0	0	633	0	0
Web page maintenance	1,560	1,560	1,690	1,600	0
Reconciliation discrepancies	0	(74,274)	0	0	0
Administration - other	24	0	0	5,000	0
Newsletter				3,000	
Public Safety events				0	
Capital expense	0	(4,835)	1,375	0	0
<b>TOTAL ADMINISTRATION</b>	\$909,882	\$1,737,572	\$1,303,366	\$1,267,363	\$1,078,458

CITY OF BELLEFONTAINE NEIGHBORS

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<b>COURT DEPARTMENT - PAGE 8</b>					
Salaries	\$61,676	\$72,902	\$84,234	\$70,900	\$79,271
FICA-Medicare (Payroll taxes)	3,754	4,712	554	4,600	6,064
Pension - Lagers	2,952	1,103	322	1,400	189
Judge					12,000
Prosecutor Fee		370			
Insurance MIRMA	7,474	5,562	0	0	0
Dues & Professional associations					300
Seminars, meetings, and conventions					3,240
Office supplies		240			500
Capital expenses					0
Credit card fees					600
IT REJIS		681			
<b>TOTAL COURT DEPARTMENT</b>	<b>\$75,856</b>	<b>\$85,570</b>	<b>\$85,110</b>	<b>\$76,900</b>	<b>\$102,164</b>

**CITY OF BELLEFONTAINE NEIGHBORS****BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

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<b>STREET DEPARTMENT - PAGE 9</b>					
Salaries	\$55,309	(\$7,390)	\$245,417	\$0	\$325,006
Salaries - OT					5,000
FICA-Medicare (Payroll taxes)	3,658	(483)	362	0	25,245
Pension - Lagers	9,708	5,725	1,798	11,259	1,650
Equipment maintenance	0	(17,376)	26,163	0	0
Road salt	10,212	0	20,004	0	0
Street lights	180,521	196,436	202,005	196,100	0
Insurance MIRMA	24,579	18,288	1,588	0	51,697
Uniforms	1,657	1,322	1,424	2,800	2,800
Miscellaneous	200	0	270	0	0
Fuel	30,922	23,128	1,188	0	0
Mobile Phone	0	37	325	542	0
Capital expense - equipment replacement	0	(13,965)	23,222	0	0
Street - other	1,961	0	0	2,700	0
Dues & Professional associations	0	0	0	0	300
Seminars, meetings and conventions	0	0	0	0	1,500
Mosquito control	2,143	1,798	0	0	0
<b>TOTAL STREET DEPARTMENT</b>	<b>\$320,870</b>	<b>\$207,520</b>	<b>\$523,766</b>	<b>\$213,401</b>	<b>\$413,198</b>

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<b>RECREATION CENTER - PAGE 10</b>					
Salaries	\$148,961	\$94,817	\$220,592	\$244,907	\$209,325
Salaries - OT	0	0	0	0	8,000
Recreation Center - part-time	134,817	(20,255)	163,110	210,150	160,377
FICA-Medicare (Payroll taxes)	20,880	9,414	4,218	34,812	28,894
Pension - Lagers	11,472	5,033	1,508	6,220	1,192
Equipment maintenance	0	(1,847)	26,308	0	0
Insurance MIRMA	29,067	21,627	0	0	53,587
Office expenses	6,582	6,620	9,541	11,900	0
Snack bar	659	1,450	3,880	4,500	4,500
Cleaning	2,032	2,257	3,087	5,200	0
Special events	2,371	1,318	747	12,000	2,000
Swim Team	2,180	1,195	0	1,500	1,500
Instructors	2,213	1,316	1,434	0	0
RC miscellaneous	13,731	9,163	4,717	3,750	0
Telephone	1,543	1,282	404	0	0
Dues & Memberships				335	
Seminars & Meetings				1,095	
Spectrum TV				0	
Uniforms				1,100	
First Aid supplies				150	
RC - Other	0	0	3,770	26,730	0
Mobile phones	0	0	672		0
Capital expense	0	(73,325)	173,077		0
TOTAL RECREATION CENTER	\$376,508	\$60,055	\$617,005	\$561,669	\$472,055
BLDG					
	\$146,460				

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<b>POLICE DEPARTMENT - PAGE 11</b>					
Salaries	\$1,912,898	\$1,289,964	\$1,777,966	\$1,471,918	\$336,458
Wages and benefits - PROP P	0	370,618	0	485,500	638,454
Salaries - Overtime	0	12,975	0	0	15,000
Reimbursement	(21,454)	(25,76)	(14,066)	0	0
FICA-H-Medicare (Payroll taxes)	141,629	122,476	9,655	147,200	121,631
Pension - Lagers	299,968	189,688	96,574	278,146	291,133
Dues & Memberships	855	1,115	340	1,065	895
Investigative/evidence	2,680	2,397	1,380	4,000	4,900
Conferences	1,187	1,817	450	3,200	2,400
Equipment	24,083	12,650	19,802	25,851	0
Fuel	28,399	21,446	0	0	0
Detention	105	0	0	500	500
RMS and Communications	76,280	72,241	90,369	83,821	85,575
Office supplies	10,062	12,427	2,064	8,000	4,000
Uniforms and equipment	13,870	10,101	2,494	22,620	19,400
New hire employee expense	5,516	7,712	5,254	8,825	11,825
Community services - outreach and recruiting	934	1,084	250	7,000	0
Insurance MIRMA	228,233	168,325	15,418	0	16,978
IT - Relis - Police	55,026	37,145	0	0	0
Mobile phones	4,191	3,576	3,083	5,188	0
Contracts and warranties	10,440	7,658	5,662	7,353	6,237
Major case squad	303	400	1,370	4,825	4,550
Promotions assessment center	0	0	0	0	0
Law enforcement certification center	0	0	6,667	1,670	2,000
Special programs	1,002	1,591	1,052	2,800	1,400
Vehicle maintenance & repairs	0	0	0	0	0
Equipment Purchases - Capital	0	(46,152)	176,948	0	0
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$2,784,110</b>	<b>\$2,271,758</b>	<b>\$2,203,342</b>	<b>\$2,559,482</b>	<b>\$2,314,876</b>
GENERAL FUND - EXPENSE TOTALS - ALL DEPARTMENTS	\$4,623,686	\$4,362,285	\$4,732,590	\$4,688,815	\$4,380,752
GENERAL FUND - REVENUES OVER (EXPENSES), before uses	(\$246,540)	\$98,872	(\$648,666)	(\$236,215)	\$16,546
USE OF CITY GENERAL FUND RESERVE					
GENERAL FUND - REVENUES OVER (EXPENSES), after uses	(\$246,540)	\$98,872	(\$348,666)	(\$236,215)	\$16,546

**CITY OF BELLEFONTAINE NEIGHBORS**

**BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY	2 FY	3 FY	4 FY	5 FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 - JUNE 30, 2021	JULY 1, 2022 - JUNE 30, 2022	JULY 1, 2023 - JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>CAPITAL IMPROVEMENT REVENUES - PAGE 12</b>					
Capital improvement tax revenue	\$704,411	\$718,282	\$457,347	\$704,000	\$900,000
Interest	8,662	3,236	1,893	4,000	2,000
Grants	9,314	0	0	0	0
<b>TOTAL REVENUES</b>	<b>\$722,387</b>	<b>\$721,518</b>	<b>\$459,245</b>	<b>\$708,000</b>	<b>\$902,000</b>
<b>CAPITAL IMPROVEMENT EXPENSES</b>					
<b>ADMINISTRATION</b>					
Computer	\$17,230	\$0	\$0	\$0	\$2,000
Ashbrook net expenses	111,713	0	0	0	0
Bissell Hills Park Construction	34,572	855	0	0	0
Salt storage shed replacement	32,134	3,548	0	0	0
Administration equipment maintenance	23,524	0	0	0	7,500
Building & facility maintenance & repairs	0	0	0	0	7,500
IT Rejis	0	0	0	0	57,001
Architect - Planner - City Hall	0	0	0	0	25,000
Special projects	0	29,413	6,446	20,000	0
Utilities - Electric	0	0	0	0	61,300
Utilities - Gas	0	0	0	0	26,500
Utilities - Water	0	0	0	0	10,000
Utilities - Sewer	0	0	0	0	10,000
Utilities - Telephone	0	0	0	0	21,500
Utilities - Cable expense	0	0	0	0	4,400
Cleaning & maintenance supplies					12,900
Mobile phones - administration					1,422
Web page maintenance					1,656
<b>TOTAL ADMINISTRATION</b>	<b>\$219,173</b>	<b>\$33,816</b>	<b>\$6,646</b>	<b>\$20,000</b>	<b>\$248,675</b>

**CITY OF BELLEFONTAINE NEIGHBORS**

**BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
<b>COURT DEPARTMENT - PAGE 13</b>					
IT Rejis	\$0	\$0	\$0	\$0	\$12,015
<b>TOTAL COURT DEPARTMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,015</b>
<b>STREET DEPARTMENT</b>					
Salt & tar	\$20,528	\$20,082	\$0	\$23,000	\$20,000
Asphalt & concrete	8,969	10,897	0	15,000	5,000
Street department operations - Salaries & FICA	249,159	234,647	35,237	302,915	0
Street department equipment maintenance	111,933	54,499	1,790	35,000	40,000
Capital expense - equipment replacement	0	4,731	0	8,000	0
Signage	0	0	0	0	0
New Truck - unfitted	0	0	0	76,500	0
Street operations - other	0	0	0	58,210	0
Street operations - street lights	0	18,272	0	0	185,575
Mosquito control	0	0	0	0	2,500
Tree Removal					15,000
Fuel					40,000
<b>TOTAL STREET DEPARTMENT</b>	<b>\$390,589</b>	<b>\$343,128</b>	<b>\$37,027</b>	<b>\$518,625</b>	<b>\$308,075</b>

**CITY OF BELLEFONTAINE NEIGHBORS**

**BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY \$85,912 \$0 \$0	4 FY \$94,409 \$0 \$0	5 FY \$261,820 \$0 \$0
<b>RECREATION CENTER - PAGE 14</b>					
Capital expense	\$85,101				
Aquatics					
Recreation center department equipment maintenance	35,174	31,574	6,573	33,000	38,000
Building maintenance	0	0	0	0	32,763
Building maintenance - 15% match - Grant	0	0	0	0	15,000
Rental - Scaffolding	0	0	0	0	
Recreation center department operations - Salaries & FICA	107,205	194,764	0.00	0	27,000
Cleaning				0	0
Office expenses				0	5,200
Spectrum TV					17,945
Advertising & public relations					1,480
Mobile phone - Rec center					9,450
Fuel					830
<b>TOTAL RECREATION CENTER</b>	<b>\$227,480</b>	<b>\$316,250</b>	<b>\$100,982</b>	<b>\$294,820</b>	<b>\$209,488</b>
<b>POLICE DEPARTMENT</b>					
Police cars	\$134,694	\$123,296	\$47,163	\$74,500	\$0
GPS Software					5,000
Fuel	0	0	0	0	40,000
IT Reis	0	0	0	0	37,162
Computer	245	18,335	0	0	0
Police department equipment maintenance	58,324	33,071	(11,980)	91,692	0
Police department vehicle maintenance	0	19,040	0	18,200	23,525
Mobile phones - Police department					4,846
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$193,263</b>	<b>\$193,742</b>	<b>\$35,183</b>	<b>\$184,392</b>	<b>\$110,533</b>
<b>TOTAL CAPITAL IMPROVEMENT DEPARTMENT EXPENSES - ALL</b>	<b>\$1,030,505</b>	<b>\$86,936</b>	<b>\$179,838</b>	<b>\$1,017,837</b>	<b>\$888,800</b>
<b>CPTIAL IMPROVEMENT REVENUES OVER (EXPENSES)</b>	<b>(\$308,118)</b>	<b>(\$165,418)</b>	<b>\$279,407</b>	<b>(\$309,837)</b>	<b>\$43,200</b>

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY	2 FY	3 FY	4 FY	5 FY
JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -	JULY 1, 2022 -
JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023	JUNE 30, 2023
ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>SEWER LATERAL REVENUES - PAGE 15</b>					
Sewer lateral tax revenue	\$124,435	\$108,464	\$14,003	\$125,000	\$120,000
Interest	2,501	993	483	1,200	400
<b>TOTAL REVENUES</b>	<b>\$126,936</b>	<b>\$109,457</b>	<b>\$14,486</b>	<b>\$126,200</b>	<b>\$120,400</b>
<b>SEWER LATERAL EXPENSES</b>					
Sewer repairs	\$61,941	\$37,864	\$42,680	\$81,500	\$75,000
Administrative costs	0	0	0	20,000	0
<b>TOTAL EXPENSES</b>	<b>\$61,941</b>	<b>\$37,864</b>	<b>\$42,680</b>	<b>\$101,500</b>	<b>\$75,000</b>
<b>REVENUES OVER (EXPENSES)</b>	<b>\$64,995</b>	<b>\$71,593</b>	<b>(\$28,194)</b>	<b>\$24,700</b>	<b>\$45,400</b>

CITY OF BELLEFONTAINE NEIGHBORSBUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY	2 FY	3 FY	4 FY	5 FY
JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -	JULY 1, 2022 -
JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023	JUNE 30, 2023
ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>DEBT SERVICE REVENUES - PAGE 16</b>					
Debt service tax revenue	\$939,302	\$969,018	\$503,692	\$975,000	\$1,054,737
Interest	3,972	209	242	4,000	200
<b>TOTAL REVENUES</b>	<b>\$943,274</b>	<b>\$969,227</b>	<b>\$503,934</b>	<b>\$979,000</b>	<b>\$1,054,937</b>
<b>DEBT SERVICE EXPENSES</b>					
Principal & interest expenses	\$958,625	\$958,925	\$170,463	\$955,925	\$957,475
Administrative costs	1,029	100	50	100	500
<b>TOTAL EXPENSES</b>	<b>\$959,654</b>	<b>\$959,025</b>	<b>\$170,513</b>	<b>\$956,025</b>	<b>\$957,975</b>
<b>REVENUES OVER (EXPENSES)</b>	<b>(\$16,380)</b>	<b>\$10,202</b>	<b>\$333,421</b>	<b>\$22,975</b>	<b>\$96,962</b>

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY JULY 1, 2019	2 FY JULY 1, 2020	3 FY JULY 1, 2021 - JUNE 30, 2021	4 FY JULY 1, 2021 - JUNE 30, 2022	5 FY JULY 1, 2022 - JUNE 30, 2023
<b>ACTUAL Y-T-D</b>					<b>BUDGET</b>
<b>STREET BONDS - CAPITAL PROJECTS - REVENUE - PAGE 17</b>					
Interest					
					\$5,000
<b>TOTAL REVENUES</b>					
	\$0	\$0	\$0	\$0	\$0
<b>STREET BOND - CAPITAL PROJECTS - EXPENSES</b>					
Street bumps and street speed controls					\$225,000
Streets - roads - improve and repair					707,552
<b>TOTAL EXPENSES</b>					
	\$0	\$0	\$0	\$0	\$937,552
<b>REVENUES OVER (EXPENSES), before use of City reserves</b>					
	\$0	\$0	\$0	\$0	(\$934,552)
<b>USE OF CITY STREET BONDS RESERVE - CAPITAL PROJECTS</b>					
	\$0	\$0	\$0	\$0	\$934,552
<b>REVENUES OVER (EXPENSES), after use of City reserves</b>					
	\$0	\$0	\$0	\$0	\$0

CITY OF BELLEFONTAINE NEIGHBORSBUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
<b>AMERICAN RESCUE PLAN ACT (ARPA) REVENUE - PAGE 18</b>					
ARPA Funds					
Interest					\$1,048,982
TOTAL REVENUES	\$0	\$0	\$0	\$0	5,000
AMERICAN RESCUE PLAN ACT (ARPA) EXPENSES					
ADMINISTRATION					
Zoom Computer technology - Board room					\$25,000
Website update and rebranding					10,000
TOTAL ADMINISTRATION	\$0	\$0	\$0	\$0	\$35,000
COURT DEPARTMENT					
Capital expenses					\$3,400
TOTAL COURT DEPARTMENT	\$0	\$0	\$0	\$0	\$3,400
STREET DEPARTMENT					
Capital expense - equipment replacement					\$10,000
Software - automotive					3,000
Signage					48,205
New Truck - outfitted					90,500
Street light bulbs					50,000
TOTAL STREET DEPARTMENT	\$0	\$0	\$0	\$0	\$201,705

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
<b>RECREATION CENTER - PAGE 19</b>					
Gymnasium roof renovation - phase 1					\$600,000
Exmark Diesel 72" Turf lawnmower					28,000
Two (2) Ford F-150 Truck - 8ft bed with tow package					56,000
Camera upgrade					10,000
HVAC					28,000
HVAC Repairs (locker rooms and racquetball unit)					7,000
<b>TOTAL RECREATION CENTER</b>	\$0	\$0	\$0	\$0	\$729,000
<b>POLICE DEPARTMENT</b>					
Hazard Pay					\$155,016
Police cars					115,000
Police department equipment					26,278
<b>TOTAL POLICE DEPARTMENT</b>	\$0	\$0	\$0	\$0	\$296,294
<b>TOTAL DEPARTMENT EXPENSES - ALL</b>					
REVENUES OVER (EXPENSES), before use of City reserves	\$0	\$0	\$0	\$0	(\$211,417)
USE OF CITY ARPA RESERVE - ARPA	\$0	\$0	\$0	\$0	\$211,417
REVENUES OVER (EXPENSES), after use of City reserves	\$0	\$0	\$0	\$0	\$0

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY JULY 1, 2019	2 FY JULY 1, 2020	3 FY JULY 1, 2021 - JUNE 30, 2021	4 FY JULY 1, 2021 - JUNE 30, 2022	5 FY JULY 1, 2022 - JUNE 30, 2023
HISTORICAL ANALYSIS		ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET
General Fund - Revenues over (Expenses)	(\$246,540)	\$98,872	(\$648,666)	(\$236,215)	\$16,546
Capital Improvements Tax - Revenues over (Expenses)	(\$308,118)	(\$165,418)	\$279,407	(\$309,837)	\$13,200
Net Total - Revenues over (Expenses)	(\$554,658)	(\$66,546)	(\$369,259)	(\$546,052)	\$29,746
USE OF CITY RESERVE					\$0
REVENUES OVER (EXPENSES), after uses	(\$554,658)	(\$66,546)	(\$369,259)	(\$546,052)	\$29,746

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
<b>PAYROLL - SALARIES &amp; WAGES</b>					
Administration	\$213,583	\$186,224	\$250,439	\$312,300	\$339,510
Court	61,676	72,902	84,234	70,900	79,271
Street	304,468	234,647	245,417	302,915	330,006
Recreation center	283,778	269,326	383,702	455,057	377,702
Police	1,912,898	1,673,557	1,777,966	1,957,418	1,589,952
	\$2,776,403	\$2,436,656	\$2,741,759	\$3,098,590	\$2,716,441
Percent of Total Expenses	60.05%	55.85%	67.14%	66.08%	62.01%
Percent of Total Revenues	63.43%	54.62%	67.14%	69.59%	61.78%

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET MESSAGE – FY JULY 1, 2022 - JUNE 30, 2023**

The Mayor and Board of the City of Bellefontaine Neighbors understands fiscal responsibility and the need for good accounting practices and responsibility.

The enclosed July 1, 2022 - June 30, 2023 fiscal year budget for the City of Bellefontaine Neighbors is the product of detailed internal reviews by the Mayor, Board and Administration. This budget, when adopted, will serve as the financial guide for FY July 1, 2022 - June 30, 2023.

**As a reminder, a budget is an appropriation of revenue and expenses and not an authorization to spend. Authorization to spend comes from board approval only.**

**Budget Process**

- Prepare preliminary budgets upon receipt of initial assessment valuations to include anticipated tax revenue projections.
- Perform statutory and constitutional tests on City tax rates while continuing preliminary budget preparations using Pro Forma calculation sheets sent by the State Auditor.
- Hold public hearing regarding the tax rates proposed to be set by the City.
- Finalize budget revenue/expenditures - based on final anticipated income.
- A budget work session is conducted followed by a budget review with the Mayor and Board. The Mayor, Board and administrative staff review the current year budgets and the next fiscal year budgets.
- Preliminary draft budgets are submitted to the Mayor and Board at an open meeting for review and consideration.
- The Board approves the next fiscal year budget.

**General Fund Revenue**

- Assessed valuation for the District increased by 5,571,187 or 6.2% (95,390,907 FY 2022/2023 - 89,819,720 FY 2021/2022). General fund revenues decreased by \$55,302 or 1.24% (\$4,397,298 FY 2022/2023 - \$4,452,600 FY 2021/2022).

**General Fund Expenditures**

- General fund expenses decreased by \$308,063 or 6.57% (\$4,380,752 FY 2022/2023 - \$4,688,814 FY 2021/2022).

The general fund is budgeting a surplus of \$16,546 in FY 2022/2023 compared to a deficit of (\$236,215) in FY 2021/2022. This represent a net change of \$252,761.

### Capital Improvement Fund Revenue

- Capital improvement fund revenues increased by \$194,000 or 27.40% (\$902,000 FY 2022/2023 - \$708,000 FY 2021/2022).

### Capital Improvement Fund Expenditures

Capital improvement fund expenses decreased by \$129,036 or 12.68% (\$888,800 FY 2022/2023 - \$1,017,837 FY 2021/2022).

The capital improvement fund is budgeting a surplus of \$13,200 in FY 2022/2023 compared to a deficit of (\$309,837) in FY 2021/2022. This represent a net change of \$323,037.

### Sewer Lateral Fund

- Sewer lateral fund revenues decreased by \$5,800 or 4.60% (\$120,400 FY 2022/2023 - \$126,200 FY 2021/2022). Sewer lateral fund expenses decreased by \$26,500 or 26.11% (\$75,000 FY 2022/2023 - \$101,500 FY 2021/2022). The sewer lateral fund is budgeting a surplus of \$45,400 in FY 2022/2023 compared to a surplus of \$24,700 in FY 2021/2022. This represent a net change of \$20,700.

### Debt Service Fund

- Debt service fund revenues increased by \$75,937 or 7.76% (\$1,054,937 FY 2022/2023 - \$979,000 FY 2021/2022). Debt service fund expenses increased by \$1,950 or 0.20% (\$957,975 FY 2022/2023 - \$956,025 FY 2021/2022). The debt service fund is budgeting a surplus of \$96,962 in FY 2022/2023 compared to a surplus of \$22,975 in FY 2021/2022. This represent a net change of \$73,987.

### Street Bonds - Capital Projects Fund

- Street bonds - capital projects fund revenues increased by \$5,000 or 100% (\$5,000 FY 2022/2023 - \$0 FY 2021/2022). Street bonds - capital projects fund expenses increased by \$937,552 or 100% (\$937,552 FY 2022/2023 - \$0 FY 2021/2022). The street bonds - capital projects fund is budgeting to use the street bonds - capital projects fund reserve in the amount of \$934,552.

### American Rescue Plan Act (ARPA) Fund

- American rescue plan act (ARPA) fund revenues increased by \$1,053,982 or 100% (\$1,053,982 FY 2022/2023 - \$0 FY 2021/2022). American rescue plan act (ARPA) fund expenses increased by \$1,265,399 or 100% (\$1,265,399 FY 2022/2023 - \$0 FY 2021/2022). The American rescue plan act (ARPA) fund is budgeting to use the American rescue plan act (ARPA) reserve in the amount of \$211,417.