

Fee Amount : \$125.00

The City of Bellefontaine Neighbors
9641 Bellefontaine Rd
St. Louis, MO 63137
314-867-0076 ext 257
BFNBuildingDept@CityofBN.com

Date: _____

Recpt. #: _____

Occupant Limit #: _____

APPLICATION FOR OCCUPANCY INSPECTION

Property Address: _____

Property is: _____ For Sale _____ For Rent _____ Vacant _____ Occupied

Name of Property Owner or Representative: _____

Owner's Address: _____

Phone #: _____

E-Mail Address: _____

NOTICE: ALL UTILITIES MUST BE ON AT THE TIME OF INSPECTION. ALL INSPECTIONS ARE BY APPOINTMENT ONLY. THE FEE FOR THE INSPECITON AND ONE (1) RE-INSPECTION IS \$125.00. THE INITIAL FEE MUST BE PAID BEFORE THE INSPECTION IS SCHEDULED. THE FEE FOR SUBSEQUENT RE-INSPECTIONS WILL BE AN ADDITIONAL \$50.00 EASH AND IS PAYABLE PRIOR TO SCHEDULING THE 3RD INSPECTION.

INSPECTIONS ARE MADE MONDAY'S, TUESDAYS, & WEDNESDAY'S.

PROPERTY MAINTENANCE CODE – ORDINANCE NO. 2057

MISREPRESENTATIONS PROHIBITED

(C) It shall be unlawful for any person to knowingly make any false statement in an Application for an Occupancy permit or an amendment thereto.

(d) Any residential structure offered or available for sale, lease, or transfer shall display a statement provided by the Building Department indicating the date of the most recent inspection and information as to the maximum number of persons that the structure will lawfully accommodate is determined by the most recent inspection. The required statement is to be affixed to the structure in proximity to the main entrance and in a manner reasonable calculated to come to the attention of persons entering same. It shall be unlawful to offer any residential structure for sale, lease, or transfer unless the statement required by this subparagraph shall be displayed as set forth herein.

No "For Sale", "For Rent", or Realtor signs may be located on the property prior to the initial inspection.

VIOLATIONS TO THE ABOVE PROPERTY MAINTENANANCE CODE SECTION COULD RESULT IN A COURT SUMMONS

Applicant Signature: _____

Appointment Date & Time: _____

IF YOU ARE RETURNING THE APPLICATIN BY MAIL, PLEASE ENCLOSE A \$125.00 CHECK AND A COPY OF YOUR DRIVER'S LICENSE; ATTN BUILDING DEPT. CALL OUR OFFICE TO MAKE AN APPOINTMENT.