

BILL NO. 2739

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, HIRING DELETRA HUDSON, LLC TO PERFORM HUMAN RESOURCE AND PAYROLL FUNCTIONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI AT THE MONTHLY RATE(S) OF \$4,750.00 AND \$1,500.00, RESPECTIVELY.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:

SECTION 1: The Board of Alderpersons hereby authorizes the hiring of Deletra Hudson, LLC, as an independent contractor for the City of Bellefontaine Neighbors to provide human resource and payroll services for the city at the monthly rate(s) of \$4,750.00 and \$1,500.00/\$500.00 which will include, but not be limited to, the following matters and terms:

HR management and employee relations;
Personnel functions and employee records management;
Pension and retirement plan administration;
Policy and compliance oversight;
Employee manual and disciplinary matters.
Full optimization and implementation of the Paycom system, ensuring proper setup, staff training, and effective utilization.

Payroll Monthly Fee: First year \$1,500.00 per month;
Year 2 or after full implementation and Ongoing (Post-Implementation Oversight): After the system is fully implemented and functional, our ongoing oversight services will continue to ensure compliance and efficiency, along with payroll processing. Monthly Fee: \$500.00.

SECTION 2: Deletra Hudson, LLC shall be hired as an independent contractor and work for the City of Bellefontaine Neighbors pursuant to the terms of the contract attached hereto as Exhibit A. The mayor is hereby authorized to sign Exhibit A on behalf of the City.

SECTION 3: All ordinances, parts of ordinances or provisions of the Municipal Code of the City of Bellefontaine Neighbors, Missouri in conflict with any provisions of this ordinance are hereby repealed.

PASSED and APPROVED: _____
Mayor James Thomas

Date

ATTEST: _____
City Clerk Denise Johnson

Date