



★ CITY OF ★
**BELLEFONTAINE
NEIGHBORS**

MAYOR'S JUNE 4, 2026 REPORT

★
DR. MIRANDA AVANT
★
MAYOR



★ **STRONG LEADERSHIP. STRONG COMMUNITY. BRIGHT FUTURE.** ★

Communication & Engagement

- Consistent updates are being shared on Facebook and Nextdoor regarding BN activities and meetings.
- The website has undergone updates, featuring new officers and the removal of outdated information.
- A meeting is in the works with the website host to enhance the site's appearance and functionality for better communication.
- This month's newsletter has been sent out, containing messages from the mayor and alderpersons, departmental updates, and details on how alderpersons voted on ordinances and resolutions.

[Click Here](#) City of BN website



Safety Concerns

- The police department has reported water leakage in their offices, along with evidence of mold that has developed over several months without being addressed. Plans are currently being made for mold testing, obtaining quotes for repairs, having staff tested through workers' compensation, and collaborating with other municipalities for the temporary placement of officers. City Hall services may be relocated to the recreation center temporarily while these issues are resolved to ensure everyone's safety.



Financial Update

- The Missouri Department of Revenue confirmed that a letter went to the city hall concerning the 2025 Financial Document being due with no response and that the last contact they had on file was Mayor Tatman. Therefore, the previous administration did not update contact information or meet the deadline requirement. It is possible for them to address the \$15,000 fee when they receive the document. As of today, the Mayor, City Clerk, and Finance Director have been updated as points of contact, but the 2025 document has not been submitted.
- Bank reconciliations on still in progress.



Budget Update

- After careful review, some the current budget positions and salaries are listed that are not aligned with the ordinances and need to be addressed. Additionally, the previous board approved an HR consultant contract with Deletra Hudson without it being included in the budget.
- Cr Williams recommended budget developments based on the Trial Balances from the last two audits
- Rick is in the process of drafting a budget with input from department leaders.



State Audit

The resolution and a letter outlining the rationale for the audit, along with the last two audit reports, were submitted to the State Auditor last week. We are currently awaiting a response.

CR Williams is still awaiting corrective action plans from the finance team to address the audit findings for the years 2022 and 2023.



Staffing

- The Acting City Clerk:
 - Currently, she is supporting operations and has created a binder containing all ordinances and resolutions, which has been submitted to E-code for codification.
 - She has been added to the bank accounts and is in communication to ensure she gains access to them.
 - In the absence of the receptionist and building staff, she has stepped in to fill those roles.
- A substitute will be hired to cover any absences, ensuring that city services remain uninterrupted when personnel are out of the office.
- The St. Louis Internship student is set to begin on Monday, June 8, 2026.
- Recreation and Public Works interviews took place this week



Contracts, Staffing & Services

The current positions per ordinance that are not effectively filled:

- City Collector
- City Treasurer
- Assistant Treasurer



Proposal

Proposed	Monthly	Annual	Notes
City Administrator	\$3,653.85	\$95,000.00	Full time w/Benefits
Financial Secretary	\$2,000.00	\$24,000.00	Contracted or Full time w/ benefits
Treasurer	\$1,350.00	\$16,200.00	City Employee-no benefits
Assistant Treasurer	\$1,000.00	\$12,000.00	City Employee-no benefits
City Collector	\$475.00	\$5,700.00	City Employee-no benefits
CPA Firm	\$3,000.00	\$36,000.00	Contracted Services
City Attorney	\$5,833.00	\$69,996.00	Contracted Services
Total Annually	\$17,311.85	\$258,896.00	
	Savings	\$6,100.00	



MODoT 367 Updates

- I contacted a MoDOT representative regarding the first significant accident during my tenure and discovered that a project is planned for implementation next year. Following this communication with MoDOT, State Representative Terry and Red Circle have corresponded about this issue and expressed a desire to coordinate discussions.
- MoDOT is currently arranging a virtual meeting to share updates on the Missouri 367 safety project and discuss immediate action steps for implementation along Missouri 367 before construction begins. They also aim to provide an overview of the upcoming project and the proposed changes designed to enhance safety and address recent community concerns.

